

## **REPORT TO: Planning Committee February 2026**

### **LEAD OFFICER:**

**Joint Director of Planning**

### **Compliance Report**

1. On 2<sup>nd</sup> January 2026 there were 454 open compliance cases in South Cambridgeshire and Cambridge City. There are currently 154 identifiable open cases in Cambridge City.

From 1<sup>st</sup> January 2025 to December 31<sup>st</sup> 2025 the compliance team received 667 referrals.

3. Details of all compliance investigations are sent electronically to members on a weekly basis identifying opened and closed cases in their respective areas along with case reference numbers, location, case officer and nature of problem reported.

4. Statistical data is contained in Appendices 1 and 2 attached to this report.

5. Data contained in the appendices relates to up to end of December 2025 statistical information. Other statistical data relates to dates from 1st October 2025 to 31st December 2025 and is identified as such.

### **Updates to Service Delivery**

The Planning Compliance Team is part of the Development Management service of the Greater Cambridge Shared Planning Service.

#### **Team Leader (Compliance)**

##### **East Team**

**Senior Planning Compliance Officer**

**Senior Planning Compliance Officer**

**Planning Compliance Officer**

##### **West Team**

**Principal Compliance Officer**

**Senior Planning Compliance Officer  
(Vacant)**

**Senior Planning Compliance Officer  
(Secondment post)**

**Planning Compliance Apprentice  
(Currently on secondment)**

## **Updates on significant cases**

Should Members wish for specific updates on cases they are involved in or have been made aware of then please feel free to contact the Planning Compliance Manager, or Area Principal Compliance Officers who will be able to update you or advise you of the case officer and request that the officer contacts you.

## **Performance Management and new reporting update**

The case priorities are as follows.

- **High priority (Priority A)** cases are for work which is irreversible or irreplaceable and these will be immediately investigated within 1 working day of receipt. Examples include damage or loss of Listed Buildings or protected trees.
- **Medium priority (Priority B)** cases are for activities have or can cause harm, such as adverse effects on conservation areas or breaches of conditions. Our aim is to instigate the investigation and assess whether a breach of planning control within 10 working days of the site visit.
- **Low priority (Priority C)** cases are for a development which may cause some harm but could be made acceptable by way of implementing conditions or simple correction action. Our aim is to instigate the investigation and assess whether a breach of planning control within 20 working days of the site visit.

The figures at Appendix 2 include cases from the whole of the GCSP compliance workload. Cases for Cambridge City Council have been provided separately in the appendix and identified as such.

## **Service Update**

The compliance team currently has a vacant Senior Compliance Officer post. Work will continue to ensure new case files are visited and reviewed in a timely manner, ensuring workloads remain consistent when new case files are opened, and enforcement action is taken where expedient to do so

Where it is identified that enforcement action should be taken as part of the ongoing review of older files, the team continues to take steps to ensure relevant notices are issued.

**Background Papers**

Planning Enforcement Register.

Statistical Analysis of Uniform Planning Enforcement Software Program.

**Appendices**

Appendix 1: Notices Served.

Appendix 2: Caseload Statistics.

**Report Author:**

Chris Braybrooke – Team Leader (Compliance) Date: 02.01.2026